18 February 2022

Attention: Ms. Jenny Delumo, Senior Planner and Transportation Review Team Lead

Environmental Planning Division
San Francisco Planning
49 South Van Ness Avenue, Suite 1400
San Francisco, California 94103

Dear Ms. Delumo,

Reference: Scope of Work for Partial Recirculation of the Existing Environmental Impact Report for the 469 Stevenson Street Project

Stantec Consulting Services Inc. (Stantec) is providing the following scope of work to the City and County of San Francisco Planning Department (City; Planning) for updating the existing Environmental Impact Report (EIR) for the 469 Stevenson Street Project (Project).

The 469 Stevenson Street Project EIR (2020 EIR) (State Clearinghouse No. 2019100093) Draft EIR was previously circulated from March 12, 2020, to May 11, 2020, and certified by the San Francisco Planning Commission on July 29, 2021. The City has elected to update the 2020 EIR in response to the October 27, 2021, vote by the San Francisco Board of Supervisors to affirm an appeal of the Planning Commission's certification of the EIR. As per State California Environmental Quality Act (CEQA) Guidelines Section 15088.5, a lead agency is required to recirculate an EIR when significant new information is added to the EIR, or when recirculation occurs after giving public notice of the availability of the Draft EIR for public review and before certification of the EIR.

Scope of Work – Partially Recirculated Draft EIR

On December 14, 2021, the Board of Supervisors adopted findings in support of their decision to affirm appeal of the EIR certification. We will revise sections of the Draft EIR for recirculation to address these findings. As such, the following sections are being revised and will be recirculated:

- Project Description
- Historic Resources
- Geology and Soils
- Population and Housing

The following tasks are required for the Partially Recirculated Draft EIR:

- Coordination calls and emails
- Technical revisions to the recirculated sections
- Production, printing and delivery of the document
- Mailing/delivery of the NOA and NOC

- Response to public and agency comments on the Partially Recirculated Draft EIR
- Attendance at public hearings

The following scope of work uses nomenclature consistent with Planning's most current 2012 Environmental Review Guidelines, terms like DEIR-1 and DEIR-2 are used to match the City's expectations for their process.

Task 1: Partially Recirculated Environmental Impact Report

Task 1.1: Administrative Draft Partially Recirculated EIR

Stantec will prepare an Administrative Draft Partially Recirculated EIR with a focus on up to three technical topics, most likely Historic Resources, Geology and Soils, and Population and Housing. In addition, the Stantec Principal in Charge and Project Manager will also meet with the City and Project Sponsor up to five times to discuss the approach for the focused analysis, and other California Environmental Quality Act (CEQA) considerations. We assume each meeting with the City to be one hour. Using the 2020 EIR Project Description with minor updates per the planning commission's request related to project balconies, October 2, 2019, Initial Study (2019 Initial Study); technical studies; and other sources; Stantec will prepare the Administrative Draft Partially Recirculated EIR consistent with the requirements of CEQA, relevant case law, the City's 2012 Environmental Review Guidelines, the Board of Supervisors CEQA Findings Motion No. M21-182, and direction from planning department environmental review staff. The Administrative Draft Partially Recirculated EIR will include the following sections:

Project Description. The 2020 EIR Project Description with minor updates per the planning commission's request related to project balconies will be used to prepare this chapter of the Draft EIR. Intended uses of the Partially Recirculated EIR (as required by CEQA Guidelines Section 15124(d)) will be provided, including a list of responsible and other agencies expected to use the Partially Recirculated EIR for decision making, and a list of approvals for which the Partially Recirculated EIR will be used.

Historic Resources— It is anticipated that a historic resources analysis for the Partially Recirculated EIR will require evaluation of the potential to indirectly impact historic and built environment resources as a result of the Project. Indirect effects could extend beyond the Project's footprint to encompass visual effects on adjacent historic resources or effects from construction activities on adjacent resources. Stantec staff will draft the historic resources section of the CEQA document based on a consultant-prepared historic resources evaluation and the City staff assessment.

Geology and Soils— This section of the Partially Recirculated EIR will assess the potential geology and soils impacts of the Project. Key issues to be evaluated include the feasibility of the proposed foundation for the Project, seismicity of the local area, the presence of any nearby existing fault lines and the Project's ability to impact them, the erodibility of site soils, soil stability characteristics, seismic hazards (e.g. liquefaction), and the characteristics of site soil. This analysis will be based on a site-specific geotechnical report that will be prepared by a qualified consultant and reviewed by the City.

Population and Housing— The Partially Recirculated EIR will address the Project's potential to directly or indirectly induce substantial unplanned population growth or displace substantial numbers of existing

people or housing. In this chapter, Stantec will discuss any direct or indirect affects related to gentrification and displacement within the Project area based on the analysis in a consultant-prepared report.

Stantec will prepare an updated cumulative analysis for the three resource topics identified above.

Stantec assumes the Partially Recirculated EIR will not identify a new significant unavoidable impact necessitating the need for a revised alternative analysis. As such, alternatives are not included in this scope of work. However, in the event a new significant impact is identified, Stantec, working with the City, will determine the need to update the Project alternatives. If warranted, a supplemental scope of work will be provided, at that time.

Stantec will prepare and submit one electronic copy (both MS Word and PDF) of the Administrative Draft Partially Recirculated EIRs to the City for review. Stantec will also submit a completed copy of the Consultant's Checklist for Document Submittal.

We understand the DEIR would be prepared and reviewed as rolling deliverables as outlined below:

1. DEIR Part A: The sections of the Partially Recirculated EIR that are not reliant on technical studies (e.g., introduction/project history and project description)

2. DEIR Parts B, C, etc.: Each of the sections identified above (historic resources, geology and soils, and population and housing) as they are available.

For Part A, Stantec would prepare two drafts (Part A DEIR-1 and Part A DEIR-2), for City review (standard review periods of six weeks and four weeks). Preparation of Part A would occur upon finalization of this scope of work and prior to preparation of the rest of the DEIR.

For Parts B, C, etc., Stantec would prepare one draft (Part B, C, etc. DEIR-1), for City review (all reviewers will concurrently review Part B, C, etc. DEIR-1 within six weeks).

After Stantec revises Part B, C, etc. DEIR-1 to address all reviewer comments, the City will host a 1- to 3-day workshop (Print check DEIR Workshop) to review the changes and finalize the DEIR, as noted in Task 2.2. As captured below in Task 3, Stantec will attend impact preview meetings prior to submission of DEIR Parts B, C, etc. These meetings will occur during a regular weekly/bi-weekly meeting as noted in Task 3.

Deliverables:

A transmittal letter will be submitted with each document and all revised documents will be submitted in both clean and redline versions.

- Part A DEIR-1: one digital copy (MS Word and PDF).
- Part A DEIR-2: one digital copy (MS Word and PDF).
- Part B, C, etc. DEIR-1: one digital copy of each part (MS Word and PDF).

Assumptions:

- The City will provide one consolidated set of comments, including comments from the Project Sponsor, on each administrative draft of the Partially Recirculated EIRs.

- Stantec assumes that any conflicting comments from the Project Sponsor, Project Sponsor attorneys, or the City staff can be resolved in two 3-hour meetings, for each the DEIR submittals to the City (Part A DEIR-1, Part A DEIR-2, Part B, C, etc. DEIR-1, etc.). We assume that two Stantec staff (Principal in Charge and Project Manager) will attend each meeting. These meetings are captured in Task 3, below.
- Stantec will provide responses to all comments on administrative draft documents indicating how those comments are addressed in subsequent drafts.
- No additional technical studies other than the ones identified above (i.e., the site-specific geotechnical report, historic resources evaluation, and gentrification and displacement report) will be required.
- This scope of work and hours estimate assumes that no more than three resource chapters will be evaluated in the Partially Recirculated EIR. Based on our understanding of the Project and the Board of Supervisors' findings, we anticipate Historic Resources, Geology and Soil, and Population and Housing may be required to be evaluated in the EIR.
- No additional Native American consultation is expected; the City conducted outreach on for the proposed project on March 12, 2019, and no consultation was requested from those contacted.
- Stantec will prepare an updated cumulative analysis for the three resource topics identified above.
- Stantec assumes the Partially Recirculated EIR will not identify a new significant unavoidable impact necessitating the need for a revised alternative analysis. As such, alternatives are not included in this scope of work. However, in the event a new significant impact is identified, Stantec, working with the City, will determine the need to update the Project alternatives; a supplemental scope of work will be provided, if needed.

Task 2.2: Print check Workshop and Partially Recirculated Public Draft EIR

Upon receipt of the Administrative Part B, C, etc. DEIR-1 comments, Stantec will make necessary revisions and prepare one electronic copy (both in MS Word and PDF) of the Print check DEIR to the City. The Print Check DEIR will be a built DEIR that includes response to comments on the Part B, C, etc. DEIR-1 and Part A. Stantec will also submit a completed copy of the Consultant's Checklist for Document Submittal. Stantec, technical consultants, the City and Sponsor will review the Print Check DEIR at a 1- to 3-day Print check DEIR Workshop covering revisions to the technical sections. Stantec will prepare the final DEIR for publication after the workshop.

Stantec will also submit the administrative record to the environmental coordinator prior to publication of the Partially Recirculated Draft EIR document. Stantec will be responsible for submitting the electronic versions on the State Clearinghouse CEQA portal, as outlined/required by the State Clearinghouse, with assistance from the City.

Deliverables:

A transmittal letter will be submitted with each document and all revised documents will be submitted in both clean and redline versions.

- Print check DEIR: one digital copy (MS Word and searchable PDF).

- Public DEIR: Up to 25 hardcopies (approximately seven for City [internal] and Project Sponsor, and 18 for the Planning Commission and public); one digital copy (MS Word and searchable PDF for website positing); and electronic submittal to the State Clearinghouse CEQA portal, as outlined/required by State Clearinghouse.

Assumptions:

- All comments on the Print check DEIR will be provided and incorporated into the document at a 1- to 3-day Print check DEIR Workshop with Stantec, technical consultants, the City and Sponsor. We assume that two Stantec staff (Principal in Charge and Project Manager) in addition to any technical experts will attend the workshops.

Task 2.3: Notice of Availability (NOA) and Notice of Completion (NOC)

This task includes the preparation of the Notice of Availability (NOA) and the Notice of Completion (NOC) of the Partially Recirculated Draft EIR. Stantec will prepare the NOA and NOC (including the summary form) in compliance with state legislation and as per City's 2012 Environmental Review Guidelines and as directed by planning staff. The first draft of NOA and NOC will be submitted along with the Part B DEIR-1. Upon the request of the planning department, the final NOA for the Partially Recirculated EIR may be translated into up to three languages. As per City's 2012 Environmental Review Guidelines, the City will file the NOA with the County Clerk and Stantec will file one copy of the NOC with the State Clearinghouse at the time of Partially Recirculated Draft EIR publication. Stantec will also email/mail the NOA and the Draft EIR, based on the distribution list provided by the City. Planning will prepare all draft legal notices.

Deliverables:

A transmittal letter will be submitted with each document and all revised documents will be submitted in both clean and redline versions.

- NOA-1 and NOC-1: one digital copy (MS Word and PDF).
- Print check NOA: one digital copy (MS Word and searchable PDF for website positing).
- NOA: Up to 50 hardcopies and one digital copy (MS Word and searchable PDF for website positing).
- Print check NOC: one digital copy (MS Word and PDF).
- NOC: one digital copy (PDF for website positing; PDF submittal to State Clearinghouse).

Assumptions:

- One administrative review and a Print check review version of both the NOA and NOC are included.
- The City will file the legal notice in the appropriate newspaper.
- The City will post the NOA at the County Clerk's office.
- Stantec will prepare the NOC; the City will file the final signed NOC with the State Clearinghouse.

Task 2.4: Public Hearing

A public hearing shall be held before the Planning Commission to receive comments on the Partially Recirculated Draft EIR. The hearing shall be held at least 30 days after publication of the DEIR, but no later than five calendar days before the close of the review period. Stantec staff, Trevor and Anna, will attend the hearing and arrange for a court reporter to prepare a legal transcript of the hearing. As per City's 2012 Environmental Review Guidelines, no presentation or staff report is required from Stantec. We assume the hearing will last no more than four hours.

Deliverables:

- Draft Public Hearing Transcript: one digital copy (MS Word and PDF).
- Final Public Hearing Transcript: one original copy and one digital copy (MS Word and PDF).

Task 2.5: Mitigation Monitoring and Reporting Program

Stantec will prepare an Administrative Draft Mitigation Monitoring and Reporting Program (MMRP-1) for City's review along with submittal of Part B DEIR-1. MMRP-1 shall include all mitigation measures described in the EIR. In the instance where improvement measures are included in the Partially Recirculated Draft EIR, as determined by the City, they shall also be presented in the MMRP, with separate notation that the improvement measures are not mitigation measures required under CEQA to mitigate significant impacts of the project. The MMRP will include the Agreement to Implement Mitigation and Improvement Measures cover letter to the Project Sponsor to ensure agreement on implementation of proposed mitigation measures as part of the Project and understanding of their role in mitigation implementation, monitoring and reporting. The Agreement to Implement Mitigation and Improvement Measures must be signed by the Project Sponsor prior to publication of the DEIR. Pursuant to City's review, Stantec will finalize the MMRP concurrent with preparation of the DEIR. The MMRP will also be updated during preparation of the Responses to Comments. The Partially Recirculated Draft EIR combined with the Responses to Comments will constitute the Partially Recirculated Final EIR.

Deliverables:

A transmittal letter will be submitted with each document and all revised documents will be submitted in both clean and redline versions.

- Draft EIR MMRP-1: one digital copy (MS Word and PDF).
- Final EIR MMRP-1: one digital copy (MS Word and PDF).
- Final EIR Print check MMRP: one hardcopy and one digital copy (MS Word and PDF).

Task 2.6: Response to Comments

After the close of the 45-day public comment period, Stantec will prepare written responses to comments (RTC) received on the Partially Recirculated Draft EIR and submit them for review by City staff. The responses to comments will be prepared based upon the CEQA Guidelines, the City's 2012 Environmental Review Guidelines, and additional direction provided by planning staff and will be submitted to the City in the form of the Print check Partially Recirculated Final EIR as discussed in Task 2.7 below.

To implement this, the following steps are proposed:

- City staff will compile and transmit to Stantec all written comments on the Partially Recirculated Draft EIR.
- Stantec will confer with City staff and the Project Sponsor (if approved by the City) to review written comments on the Partially Recirculated Draft EIR and comments from public meetings and hearings to develop a general framework and strategies for preparing responses.
- Stantec will prepare a draft break out/annotation of the comments for City review, consisting of the following:
    - Stantec will annotate each comment letter by identifying individual comments and also identifying the corresponding response title. For example, if the first comment in the first comment letter from EXAMPLE GROUP is about the trip generation, then the comment would be bracketed: EXAMPLE-1 and the Response would be TR-1: Trip Generation.
    - Stantec will prepare the draft annotation for City review prior to submitting the administrative draft RTC for one round of review.

Following City review of the draft annotation, Stantec will submit the Administrative RTC-1 (RTC-1) and Print check RTC. The City, technical consultants, and Sponsor will review the Print check RTC at a 1- to 3-day Print check RTC Workshop. Stantec will prepare the final RTC for publication after the workshop. Responses will consist of explanation, elaboration, or clarification of the data contained in the Partially Recirculated Draft EIR. Stantec will communicate to the City if assistance is needed from the Project Sponsor or other technical consultants working on the project to respond to technical questions and comments on their respective work products. The RTC will also make necessary revisions to the Partially Recirculated Draft EIR in response to the comments or as initiated by City staff. Stantec will distribute the RTC document by email/mail. Stantec will also submit a completed copy of the Consultant's Checklist for Document Submittal with each RTC document. Stantec will also submit the administrative record to the environmental coordinator prior to publication of the Final RTC document.

Deliverables:

A transmittal letter will be submitted with each document and all revised documents will be submitted in both clean and redline versions.

- Draft Annotation-1: one digital copy (MS Word and PDF)
- RTC-1: one digital copy (MS Word and PDF).
- Print check RTC: one digital copy (MS Word and searchable PDF for website positing)
- Final RTC: up to 15 hardcopies and one digital copy (MS Word and searchable PDF for website positing)

If the City requests Stantec's assistance on preparing responses to late comments, Stantec can provide a separate scope for that work.

Assumptions:

- The City will provide one consolidated set of comments received from the public.
- Up to 200 hours are included for technical staff to respond to comments.

- The City will provide one consolidated set of comments on the draft annotation.
- All comments on the Print check RTC will be provided and incorporated into the document at a 1- to 3-day Print check RTC Workshop with Stantec, technical consultants, the City and Sponsor. We assume that two Stantec staff (Principal in Charge and Project Manager) and technical staff (if required) will attend each meeting.
- No additional technical studies will be required.

Task 2.7: Final EIR

EIR Certification Meeting

A public meeting shall be held before the Planning Commission for certification of the EIR. Stantec's Principal in Charge and Project Manager will attend the meeting and arrange for a court reporter to prepare a legal transcript of the hearing. We assume this to be no more than one 4-hour meeting. Additionally, Stantec's Principal in Charge and Project Manager will attend/spend 6 hours with the City preparing for the Planning Commission hearing. Preparation may include, but is not limited to, assisting on/preparing cheat sheets or other materials that will enable the City to respond to Commissioners.

Deliverables:

- Draft Certification Hearing Transcript: one digital copy (MS Word and PDF).
- Final Certification Hearing Transcript: one original copy and one digital copy (MS Word and PDF).

Final EIR

- A Final EIR will not be prepared for the Project. Rather, the Partially Recirculated Draft EIR with the RTC and any necessary errata will constitute the Final EIR.

Assumptions:

- Stantec's Principal in Charge and Project Manager will attend the public hearing and Partially Recirculated EIR certification meeting, assumed at up to 4-hours, each.
- Neither a presentation nor presentation materials are included for the Planning Commission meeting.
- No additional technical studies will be required.
- The City will prepare and file the NOD.

Task 3: Project Management, Coordination, and Meetings

As part of this scope, Trevor and Anna will attend up to 40 Project check-in conference calls (assumed to be bi-weekly or as needed) of up to 1-hour, each, with the City staff, Project Sponsor, and project team to provide updates on the Project progress. In addition, this scope includes two 1- to 3-day workshops, lasting up to 8 hours per day, for the preparation of the DEIR and RTC. Trevor and Anna will also attend one public

hearing and EIR certification meeting, assumed at 4-hours each. Additionally, Trevor and Anna will attend one 2-hour in-person site visit to observe existing conditions at the Project site during preparation of the EIR. Additionally, Trevor and Anna will attend various staff and public meetings, such as the public hearing on the Partially Recirculated Draft EIR, and certification hearing.

This task also includes the internal coordination required to publish the necessary CEQA documentation for adoption by the City. This task consists of those management activities that ensure Stantec's ability to keep the Project Sponsor's Project running smoothly, on time, and within budget. As the liaison between Stantec staff, City staff, and Project Sponsor Staff, Stantec's Principal in Charge will ensure that information is distributed appropriately, that comments regarding Project-related issues are communicated effectively and efficiently, and that financial performance is tracked regularly (i.e., invoices). Stantec's Principal in Charge will also ensure that consultation and coordination occur, as needed, with outside agencies and individuals throughout the process.

Trevor and Anna (and technical staff, as needed) will attend the following meetings, as described in detail in the tasks above:

- One 2-hour site visit during preparation of the Partially Recirculated Draft EIR document.
- Up to 40 Project check-in conference calls (assumed to be bi-weekly or as needed) of up to 1-hour, each, with the City staff, Project Sponsor, and project team to provide updates on the Project progress.
- Progress Meetings for DEIR and RTC— In addition to attending up to 20 Project check-in meetings, Stantec staff (Trevor and Anna) will attend up to two (2) 3-hour Project progress meetings with City staff, Project Sponsor, and Project team to update on Project progress/schedule and discuss any other Project concerns for the DEIR and Public DEIR.
- Workshops— Stantec staff (Trevor and Anna and technical staff, as needed) two 1- to 3-day workshops, lasting up to 8 hours per day, for the preparation of the DEIR and RTC documents.
- Public Hearing— Stantec staff (Trevor and Anna) will attend one (1) 4-hour public hearing and arrange for a court reporter to prepare a legal transcript of the hearing.
- EIR Certification Meeting— Stantec staff (Trevor and Anna) will attend one (1) 4-hour EIR certification meeting and arrange for a court reporter to prepare a legal transcript of the hearing.

In addition to the meetings listed above, regular communications and status meetings involving the Stantec Project Manager and City staff- either by telephone conference call or email - are anticipated throughout the duration of the contract. This task also consists of the ongoing management activities that ensure Stantec's ability to keep the Project running smoothly, on time, and within budget.

Assumptions:

- Stantec will attend the meetings listed above.

Optional Task 4: Response to Appeal

A public meeting shall be held before the Planning Commission for certification of the EIR. Following the EIR certification meeting, the Project may be appealed. Should responses to an appeal be needed, Stantec

will assist the planning department in preparing written responses to an appeal received on the Project and submit them for review by City staff. The responses will be prepared based upon the CEQA Guidelines and the City's 2012 CEQA Environmental Review Guidelines and will be submitted to the City for review.

To implement this, the following steps are proposed and would occur based on planning department request:

- *City staff will compile and transmit to Stantec all written comments on the appeal.*
- *Stantec will confer with City staff and Project Sponsor (if approved by the City) to review written comments on the appeal and comments from public meetings and hearings to develop a general framework and strategies for preparing responses.*
- *Stantec will prepare a draft break out/annotation of the comments received during the appeal process for City review, up to two rounds of City review, prior to submitting the first administrative draft appeal response.*

Following the City's two reviews of the draft annotation, Stantec will submit up to two drafts of the Administrative Appeal Response (Appeal Response-1 and Appeal Response-2). Using comments provided on the Response-2 document, Stantec will prepare the "Final" Appeal Response document, Administrative Appeal Response-2, Screen check Appeal Response, and Print check Appeal Response. Responses will consist of explanation, elaboration, or clarification of the data contained in the Draft EIR. Stantec will communicate to the City if assistance is needed from the project consultants to respond to technical questions and comments on their respective work products. Stantec will distribute the Appeal Response document to Planning by email for Planning to transmit to the Clerk of the Board. Stantec will also submit a completed copy of the Consultant's Checklist for Document Submittal with each Appeal Response document. Stantec will also submit the administrative record to the environmental coordinator prior to publication of the Print check Appeal Response document.

A public meeting shall be held before the Board of Supervisors for the appeal of the EIR. Stantec's Principal in Charge and Project Manager will attend the meeting. We assume this will be a 4-hour meeting. Additionally, Stantec's Principal in Charge and Project Manager will attend/spend 6 hours with the City preparing for the Board of Supervisors hearing. Preparation may include, but is not limited to, assisting on/preparing cheat sheets or other materials that will enable the City to respond to the Board.

A transmittal letter will be submitted with each document and all revised documents will be submitted in both clean and redline versions.

- *Draft Annotation-1: one digital copy (MS Word and PDF)*
- *Draft Annotation-2: one digital copy (MS Word and PDF)*
- *Administrative Appeal Response-1: one digital copy (MS Word and PDF).*
- *Administrative Appeal Response-2: one digital copy (MS Word and PDF).*
- *Final Appeal Response: one digital copy (MS Word and searchable PDF for website positing)*

If the City requests Stantec's assistance on preparing responses to subsequent appeal letters, Stantec can provide a separate scope for that.

Assumptions:

- *Up to 200 hours are included for technical staff to respond to appeal comments.*
- *The City will provide one consolidated set of comments on each draft annotation.*
- *Stantec assumes that any conflicting comments from the Project Sponsor, Project Sponsor attorneys, or the City staff can be resolved in two 3-hour meetings, for each of the following: Draft Annotation-1, Draft Annotation-2, Administrative Appeal Response-1, and Administrative Appeal Response-2. We assume that two Stantec staff (Principal in Charge and Project Manager) will attend each meeting.*
- *No additional technical studies will be required.*

Document Production

Deliverables associated with the Project are outlined in Table 1: Summary of EIR Deliverables, below.

- This scope of work is considered preliminary and interim in nature. More specifically, it may be subject to revisions based upon feedback from the City's review of the Project Sponsor's application and review of our proposal.
- Stantec will maintain a living Project Schedule and provide updates bi-weekly, or as needed.

Table 1: Summary of EIR Deliverables

Project Schedule	one digital copy (bi-weekly; PDF)
Draft NOC	one digital copy (MS Word and PDF)
Final NOC	one digital copy (MS Word and PDF)
Part A DEIR-1	one digital copy (MS Word and PDF)
Part A DEIR-2	one digital copy (MS Word and PDF)
Part B, C, etc. DEIR-1	one digital copy (MS Word and PDF)
Print check DEIR	one digital copy (MS Word and searchable PDF for website positing) – for City
Administrative Record	electronic
Public Draft EIR	up to 25 hardcopies (approximately 7 for City [internal] and Project Sponsor, and 18 for Planning Commission and public) one digital copy (MS Word and searchable PDF for website positing); and electronic submittal to the State Clearinghouse CEQA portal, as outlined/required by State Clearinghouse
NOA-1 / NOC-1	one digital copy (MS Word and PDF)
Print check NOA	one digital copy (MS Word and searchable PDF for website positing)

NOA	up to 50 hardcopies and one digital copy (MS Word and searchable PDF for website positing)
Print check NOC	one digital copy (PDF for website posting)
NOC	one hard copy (for State Clearinghouse)
Draft Public Hearing Transcript	one digital copy (MS Word and PDF)
Final Public Hearing Transcript	one original and one digital copy (MS Word and PDF)
Draft EIR MMRP-1	two hardcopies and digital copy (MS Word and PDF)
Final EIR MMRP-1	two hardcopies and digital copy (MS Word and PDF)
Final EIR Print check MMRP	one hardcopy and digital copy (MS Word and PDF)
Draft Annotation-1	two hardcopies and digital copy (MS Word and PDF)
RTC-1	two hardcopies and digital copy (MS Word and PDF)
Print check RTC	one hardcopy and digital copy (MS Word and searchable PDF for website positing)
Final RTC	up to 15 hardcopies and one digital copy (MS Word and searchable PDF for website positing)
Administrative Record	electronic

Notes: Stantec has the ability to post the above listed documents on a file-sharing FTP site for ease of peer-review.
All work products will be prepared in accordance with CEQA, CEQA Guidelines, and the City's 2012 Environmental Review Guidelines.

Cost Assumptions:

- Assumes all black and white printing (with exception to graphics in the Final DEIR and Final RTC and that each deliverable is no more than 500 pages.
- Stantec will work with the environmental coordinator to develop, maintain, update and regularly circulate a detailed schedule.

Reference: **Scope of Work for Partial Recirculation of the Existing Environmental Impact Report for the 469 Stevenson Street Project**

As we are all aware, we are all working in unprecedented times as a result of the COVID-19 pandemic. The situation is a very fluid one. Our proposal is based on what we understand as of today but may change as conditions change. We would be pleased to have a further discussion with you to share our respective plans and efforts to help manage and mitigate the impact of this evolving situation on your contract.

Regards,

Stantec Consulting Services Inc.

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